



Final Entry Form (FEF) (Acceptance of the Offer of a Place)

Please complete in black ink

Please attach a recent passport size photo of your child

1. **Surname of your child:** _____

First Names: _____
(please underline the name generally used)

Male or Female _____ Date of Birth: _____ Nationality: _____
(please underline)

2. **Proposed Date of Entry:** Month: _____ Year: 20 _____

Type of Place *(please tick)*: Boarding Day

3. **Father's Title and Full Name:** _____

Address: _____

Occupation: _____ E-mail: _____

Daytime Telephone Number: _____ Evening Telephone Number: _____

Mobile: _____ Fax Number: _____

4. **Mother's Title and Full Name:** _____

Address *(if different from above)*: _____

Occupation: _____ E-mail: _____

Daytime Telephone Number: _____ Evening Telephone Number: _____

Mobile: _____ Fax Number: _____

5. Guardian details for International Pupils and Parents who reside outside Europe

(appointed under section 5 of the Children Act 1989, by the court or by a parent with parental responsibility, or by an existing guardian.)

Title and Full Name: _____

Address: _____

Occupation of the Guardian and the details of his/her appointment: _____

Daytime Telephone Number: _____ Evening Telephone Number: _____

E-mail: _____ Fax Number: _____

Mobile: _____

6. Present school

Please give the name and address of the present school (with dates) and any others attended in the last two years:

Name of Head: _____

Address: _____

_____ Dates Attended _____

7. Parental responsibility

(a) Do both parents have parental responsibility for the child? Yes/No

(If no, please give details overleaf)

(b) Do both parents agree that the child should attend the School? Yes/No

(If no, please give details overleaf)

(c) Is there anyone else whose consent to the child attending the School is required? Yes/No

(If yes, please give details overleaf)

(d) Is it proposed that anyone other than the parents will pay or guarantee payment of the fees? Yes/No

(If yes, please give details overleaf)

8. Special Circumstances: Please inform in a covering letter if:

(a) The parents are divorced or separated.

(b) There are any court orders in relation to the child, for example as to parental responsibility, residence, contact, prohibited steps, specific issues or periodic payments; or in relation to the parents if either parent is an undischarged bankrupt or subject to an individual voluntary arrangement.

(c) There is any reason to suspect that the child has any learning difficulties or special educational needs or if there is any family history of learning difficulty.

(d) The child may be unable to play a full part in games and sporting curriculum of the School.

(e) Any person on this form expects to change address during the next 12 months.

9. Special Medical Circumstances: Please inform the Headmaster in a covering letter if:

(a) The child has any medical or psychological problems that have required medication or specialist care that may affect the child's well-being at the School.

(b) The child has any serious medical or psychological problems in the past that might recur.

(c) The child has a severe allergy.



Form of Acceptance

****We/I*** give permission for appropriate first aid care to be administered by members of Staff who are First Aid trained.

****We/I*** give permission for Matrons to administer simple over-the-counter-medication as appropriate.

****We/I*** give permission for Northbourne Park School to post photographs of my son/daughter on the School website (names not disclosed), in School Newsletters or on any other promotional material.

***If you do not give permission for the above three consents, please delete the appropriate clause and give precise instructions overleaf.*

We/I* hereby accept the offer of a place at Northbourne Park School for

Full Name _____

with effect from the beginning of (Month) _____ **20** _____

and enclose a cheque for £250* / £500* / £750* as a deposit.

We/I* acknowledge and agree that the Terms and Conditions attached to this Form of Acceptance, as varied from time to time, form part of the contract between us/me* and the School.

In particular, we/I* agree to pay the fees and supplemental charges when due.

Before signing this Form of Acceptance, you should read the School Rules on behalf of your child.

We/I* agree that we/I* and our/my* child shall observe and be bound by the School Rules confirmed therein and the statement as varied from time to time.

**Please Delete as appropriate*

Each of those with parental responsibility to sign and complete below:

First Signature: _____

Name in Full: *(Capital Letters)* _____

Relationship to the Child: _____

Second Signature: _____

Name in Full: *(Capital Letters)* _____

Relationship to the Child: _____

Date: _____

Please complete and return this form, with your deposit (payable to Northbourne Park School).

Please provide any additional information on a separate sheet.

